



**St Paul
Lutheran School**

SPLASH

St Paul Lutheran After School Hours Care Information Pack 2024



Living and Learning Together in Christ

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SPLASH: St Paul Lutheran School OSHC

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**Connected
SCHOOLS**

A Christ-Centred Community of K-12 Lutheran Schools

SPLASH hours

Term time:

Before School Care 7:00 – 8:30am

After School Care 3:15 – 6:15pm

Vacation Care and Pupil Free Days: 7:00am – 6:15pm

SPLASH Staff

SPLASH Co- Directors Rebecca Heinjus & Jessica Harrison

Assistant Director & Educational Leader Dianne Brown

Senior Staff Joyleen Mead, Millie Hall, Tahlia Mack, Alex Huggett

Staff	Brandon Avery	Bailey Aslander	Henry Bleby-Williams
	Brittany Dixon	Sue Helps	Abbey Kroon
	Zahra Mohammadi	Stella Tronnolone	Gaynor Scott-Jackson

Contact SPLASH

Email splash@stpaulba.sa.edu.au

Phone:	During SPLASH hours	0408 838 637
	During School hours	8260 2655 <i>[school office]</i>
		7078 8541 <i>[Splash Office]</i>

Keep up to date

All new enrolments should **download the ChildCare App**. Instructions for this are in this pack. Via the app a range of tools can be accessed including – managing bookings, receiving messages and newsletters, receiving photos and child updates, checking on fees and health and contact details.

Notices and reminders are regularly put on notice boards in the hall and posted on See Saw.

Other news and updates will also be available via the See Saw app. All new enrolments will be registered to join.

A range of policies are available from the Splash office upon request, including Sunsmart; Nutrition; Grievances; Medical Conditions; Child Safe and many others.

SPLASH Routines

Before School Care

- 7:00am Doors open and children are signed in by a parent, guardian or authorized person. Breakfast is available from 7:00 – 7:45 at a small cost. Please sign the breakfast sheet if you wish for your child to have breakfast.
- 7:30am Students can begin playing more active ball games in the hall and playground when breakfast is completed. A variety of indoor and outdoor games and activities are provided throughout the morning.
- 8:25am Students collect their bags and meet for roll call before heading to class. New students to SPLASH will be escorted by a staff member or a buddy until they are ready to go on their own.

After School Care

- 3:15pm School bags are placed in the outside lockers on the porch. Children must report to the sign in desk to either be signed in or to write their name on an after school activities list (eg. Sport, music lesson..). Students will be signed into SPLASH upon their return from their after school activity. Reception students are collected by a staff member at the start of the session. Other new students may be linked with a buddy who can show them the routines and practices at Splash. Once signed in, student have free play both inside or outside (weather permitting).
- 3:15pm [Monday to Thursday] Senior students in Years 4-6 sign in at the steps to the Performing Arts room. They proceed upstairs to the PA room where they can then begin their homework or have a quiet play or read. Students in years 4-6 are expected to use this time to complete any set homework tasks.
- 3:35pm Students downstairs meet for a roll call and discussion about daily activities. They have an acknowledgement to country, say grace, wash their hands and then move to the snack area outside.
- 3:45pm Snack Time. SPLASH provides a varied, nutritious snack every day with the weekly menu displayed on the board near the sign in desk.
- 4:00pm Homework reading for junior students is available upon request from parents and will be supervised by staff in the hall and playground.
- 4:30pm Free play and continued organized activities. Access to basketball courts, movies or arts space are available at this time depending on child interest or staffing.
- 5:30pm All game and activity groups return to hall area only. Packing up of activities will commence at this time.
A late fruit snack will be offered at this time.

Signing Students in and out

All children must be signed in before school and signed out after school by a parent, guardian or authorized person.

If you would like to add or remove authorized people from your child's enrolment, please see or email the SPLASH Directors.

